

RANGEWORTHY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEMORIAL HALL AT 7:45PM ON TUESDAY 6th DECEMBER 2011

Those Present

Councillors: Mr G R Dawe (Chairman) Miss W Moody Mr M Ellery Mr D Somers
Mr K Livall Mr B R Miller (Clerk)

Mr Howard Gawler – South Gloucestershire Councillor (Present after Agenda item 6)
Two members of the public

Public Question Time

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

		<u>Action</u>
A.12.11	Mr Tony Clements enquired as to the current position regarding the gypsy and travellers site in Hall End and the proposed site at Tanhouse Lane. The Clerk advised him of the current position and suggested that Cllr. Mr Gawler would be able to provide more information.	

The formal meeting of the Council then commenced as follows:-

1	<u>Apologies for Absence</u> None.	
2	<u>Declarations of Interest Relating to Agenda Items</u> None.	
3	<u>Minutes of the Last Meeting</u> 01.12.11 The Minutes of the last meeting, held on the 8 th November, were approved and signed by the Chairman.	
5	<u>To Receive the Clerk's Report</u> 02.12.11 Matters contained in the Report relating to non specific Agenda items were noted. The following additional information was also noted and resolutions passed to take the appropriate actions. Report items relating to specific Agenda items were considered later under the relevant item, as appropriate. 03.12.11 <u>Item 1.</u> Cllr. Mr Somers noted that the white lining has not been replaced on the patched areas in the main road. In addition, there are still three subsided service trenches near "Wyke Cottages", south of the "Rose and Crown" PH. Lorries passing over the trenches are creating an unacceptable level of noise and vibration. It was resolved to take the matter up with South Gloucestershire Council (SGC).	Clerk

04.12.11	<u>Item 8.</u> It was resolved for the Clerk to continue the present method of circulating information to Cllrs. using e-mail where possible.	Clerk
05.12.11	The Chairman has received a copy of a brief to the SSCG prepared by Peter Barker, Chairman of the Latteridge Road Campaign Group regarding the routing of lorries. The Chairman's agreed response has been forwarded to SGC Cllr. Mr Allinson. Noted.	
6	<u>Other Matters Arising from the Last Minutes Not Elsewhere on the Agenda</u>	
06.12.11	<u>Minute 45.11.11.</u> Cllr. Miss Moody reported that she had met Ms. Anita Robertson from SGC at The Grove to discuss modifications to the stile. Ms. Robertson offered to supply a gate and timber to build the steps free of charge, if the Parish Council will pay a contractor for the installation. In addition, SGC would provide an encapsulated map showing the footpath routes. It was resolved to seek a quote for the work from the recommended contractor.	Clerk
07.12.11	<u>Minute 48.11.11.</u> Cllr. Mr Livall confirmed that the clearance of the fallen branches in the field off Kidnappers Lane was nearly complete. Noted.	
4	<u>Matters Concerning South Gloucestershire Councillor, Mr Howard Gawler</u>	
	Cllr. Mr Gawler raised the following five issues:-	
08.12.11	He has received a complaint that the route between Old Wood Lane and Patch Lane is unacceptably muddy, but has yet to visit the site. He had discussed the matter with Ms. Robertson, who was planning to investigate. Mr Clements reported that the mud has now been cleared to provide a reasonable surface. Noted.	
09.12.11	A mobile home has now been installed at the gypsy and travellers site at Hall End. However, to date SGC has not received a planning application for a change of use to showground storage. Noted.	
10.12.11	Around fifty local people were present when the SGC Site Inspection Sub-Committee visited the proposed gypsy site at Tanhouse Lane. The Planning decision has been deferred until 5/01/2012 when clarification on three issues should be available. These issues relate to the means of moving units to the site along the highway, a correction to the boundary of the land involved and the use of the present buildings on the site. It is understood that various recreational users of the lane are not happy about the proposed site. Noted.	
11.12.11	He understood that the quality of the recent road repairs through Bagstone was satisfactory. It was confirmed that this was indeed the case, with the exception of a sunken manhole which needs attention. He will take the matter up with SGC plus the question of the service trenches by "Wyke Cottages"(03.12.11).	HG
12.12.11	SGC Cllr. Mr Brian Allinson has recently walked with parents and children alongside the main road to the School to assess the hazard presented by traffic. As a result, he decided that a crossing is necessary when funds permit. He also noted the puddling problems along the footpaths. Cllr. Mr Gawler is also	

planning to take a similar walk. Noted.

13.12.11 The Chairman asked whether Cllr. Mr Gawler was aware of Peter Barker's briefing note (05.12.11). In addition, is he still of the opinion that if a weight limit is applied to the Latteridge Road, then a similar weight limit should be applied to the B4058? Cllr. Mr Gawler confirmed that he was aware of the note and he still supports the dual weight limit concept. Noted.

14.12.11 Cllr. Mr Gawler noted that Iron Acton Court has instigated an internet petition seeking a weight limit through Latteridge. It was noted that such a petition would have little relevance if signed by individuals not acquainted with the area.

15.12.11 The Chairman asked Cllr. Gawler to ensure that he continues to look after Rangeworthy's interests.

7 **Planning Matters**

Decisions

None.

New Applications

None.

Current Applications

16.12.11 PT11/2001/F – Proposed gypsy site at land off Tanhouse Lane. Details of the Planning Committee meeting to consider the application. Noted.

8 **Other Correspondence**

In addition to the documents mentioned in the Clerk's Report or in other Agenda items, or have been circulated to Councillors for perusal, the following other items of correspondence were discussed:-

17.12.11 Letter of thanks from the CAB for their donation (22.11.11). Noted.

18.12.11 E-mail from Lyn Haigh seeking confirmation about the Parish Council's interest in the SGC owned land at Berrows Mead. A reply has been sent detailing the present position. Noted.

19.12.11 Details of the revised Parish Charter and an invitation to re-affirm the Parish Council's commitment (C).

9 **Finances**

Received

20.12.11 £158.33 – Rangeworthy Football Club.

Paid (Excluding VAT where appropriate)

21.12.11	£254.47 - Clerk's salary.	
22.12.11	£22.00 – Virgin Media.	
23.12.11	£45.00 – Elite Cleaning SW Ltd.	
24.12.11	£14.99 – B R Miller (Account Analysis book).	
23.12.11	£6.66 – B R Miller (USB Hub).	
10	<u>The Children's Playground</u> (See items 6 of the Clerk's Report)	
24.12.11	It was resolved to accept Paul Collin's quotation of £120.00.	Clerk
25.12.11	It was noted that the recently installed "No BBQs" sign has been stolen.	
11	<u>The Recreation Ground</u> (See item 7 of the Clerk's Report)	
26.12.11	It was resolved to write to the Clubs using the Pavilion regarding the way that they are keeping the inside of the Pavilion.	Clerk
27.12.11	Cllr. Mr Ellery confirmed that the strengthening of the veranda posts and securing the goals is in hand (38 & 39.11.11). Noted.	ME
12	<u>To Consider Possible Sites for Allotments</u> (See item 2 of the Clerk's Report)	
28.12.11	Cllr. Miss Moody tabled notes on the meeting at the Recreation Ground on the 27 th November and Cllr. Mr Somers tabled an aerial plan showing the proposed site.	
29.12.11	After some discussion it was resolved to proceed with the proposal to provide around nine allotments in the south-east corner of the Recreation Ground. The works will be funded from the S106 Developer's contribution when Kings Field was built. It was resolved to take the following initial actions:-	
	1. Ask SGC if Planning Permission will be required for a change of use.	Clerk
	2. Write to the two Clubs currently using the Recreation Ground to advise them of the proposals. They will also be invited to a meeting with the Parish Council and potential allotment holders in the New Year to discuss how the allotments can be run in a mutually acceptable manner.	Clerk
	3. Mr Matt Gardner will be advised of the Parish Council's decision and asked to consider forming an Allotments Association with fellow potential allotment holders. The Association would then be the contact point for the Parish Council. He will also be advised about the proposed meeting in the New Year.	Clerk

	In the meantime, detailed requirements for setting up the allotment site will be prepared, together with estimates.	Clerk Cllrs.
30.12.11	Cllr. Mr Ellery noted that the timber plank across the ditch on the footpath from The Grove to the proposed allotment site might need replacing. Noted.	
13	<u>To Consider Ways to Mark the Queen's Diamond Jubilee</u>	
31.12.11	Cllr. Miss Moody expanded on the earlier idea of a commemorative memory stick, to be presented to each child at the School. The sticks would be the modern equivalent to a time capsule. The children at the School would be invited to provide drawings, poems, photographs etc about themselves and their surroundings in 2012.	
32.12.11	After lengthy discussions, it was resolved to proceed with Cllr. Miss Moody's suggestions. The data would be put on the memory stick, on a "read only" basis, with surplus space available for their use. It was resolved that Cllr. Miss Moody would contact the School to discuss the idea, including more ideas for the contents of the sticks. In addition, Cllr. Mr Ellery will undertake the necessary technical actions. The Chairman will bring a demonstration "Power Point" presentation to the next meeting.	WM ME GRD
33.12.11	Ms Lyn Haigh, speaking as a member of the Jubilee Committee welcomed the idea of the memory sticks. She did however suggest that any other Parish Council plans to mark the Jubilee should be co-ordinated with the Jubilee Committee. It was resolved to accept the suggestion and a member of the Jubilee Committee will be invited to the next meeting of the Parish Council.	Clerk
14	<u>To Respond to the Plans for the Proposed Hall Extension</u>	
34.12.11	It was resolved to approve the proposed plans for the extension to the Hall. The Clerk will advise Mr Bryan Quinlan accordingly and liaise regarding the Planning Application.	Clerk
15	<u>Councillors' Open Forum</u>	
	None.	
16	<u>Date of Next Meeting</u>	
	Tuesday 3 rd January 2012 at 7:45pm in the Memorial Hall.	

The meeting closed at 9:15pm.

Signed.....

Date.....

RANGEWORTHY PARISH COUNCIL

CLERK'S REPORT FOR THE MEETING ON THE 6th DECEMBER 2011

Since the last meeting, on the 8th November, all the actions ascribed to the Clerk have been addressed. Progress on those items, together with new issues that have arisen, is now reported as follows:

- 1 An Engineer from South Gloucestershire Council (SGC) has supplied details as to how the economic appraisal is carried out when decisions are made whether to reconstruct a length of road or simply to resurface (01.11.11).
- 2 The planned meeting between Cllrs. and possible allotment holders took place as planned on the 27th November (04.11.11). The meeting was well attended and constructive ideas were discussed for the Council to consider at the next meeting. In the meantime, the relevant publications concerning the setting up and running of allotments is being obtained.
- 3 SGC appears to have completed the latest repairs to the main road (10.11.11). Surplus surfacing material has been used to fill the worst of the pot holes in the Parish Council owned car park, serving the Recreation Ground.
- 4 The Parish Council owned Laptop has again had to be returned to the supplier, but is currently back again and working normally (15.11.11).
- 5 The SGC Planning Committee deferred making a decision on the proposed Gypsy site in Tanhouse Lane until January (21.11.11)
- 6 Following a meeting with Mrs Mathias, the tenant in "The Old Post Office", Paul Collins has quoted the sum of £120.00 to lower the boundary hedge (35.11.11).
- 7 The teams using the Pavilion are keeping it reasonably tidy following their decorating work. Rubbish bins, brooms and mops have appeared, together with a list of fines for misdemeanours.
- 8 A considerable amount of information continues to be received by the Parish Council each week, mostly from SGC. Currently in excess 80% of this information comes via e-mail. Cllrs. are requested to review their instructions to the Clerk as to what information should be forwarded to Cllrs. and as to how it should be done.
- 9 The following items of correspondence or e-mails of particular interest or requiring attention before or immediately after the next meeting have been passed to the appropriate Councillor for attention:-
 1. PT11/2001/F – Proposed Gypsy site at Tanhouse Lane. Notice of date and time for Planning Committee meeting. (fwd GRD + WM).
 2. SGC questionnaire regarding the Council's use of various Groups and Forums. (GRD).
 3. Frome Vale Area Forum Agenda for 1/12/11. (fwd GRD, WM, DS and ME).
 4. ALCA November Bulletin. (fwd GRD, WM, DS and ME).
 5. Suggestions from the Powells at Leechpool Dairy Farm on aspects to be addressed at the Planning Committee meeting regarding the proposed Gypsy site at Tanhouse Lane. (fwd

GRD, WM, DS and ME).

6. SGC reply to the Parish Council's question about SGC's resurfacing policy (fwd GRD, WM, DS and ME).

B R Miller (Clerk)

30th November 2011