

## RANGEWORTHY PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MEMORIAL HALL AT 7:45PM ON TUESDAY 2<sup>nd</sup> FEBRUARY 2010

#### Those Present

Councillors: Mr G R Dawe (Chairman) Miss W Moody Mr M Ellery Mr D Somers  
Mr K Livall Mr B R Miller (Clerk)

Mr Howard Gawler – South Gloucestershire Councillor (From 8:05pm)

No members of the public

#### Action

<b>1</b>	<b><u>Apologies for Absence</u></b>	
	None.	
<b>2</b>	<b><u>Declarations of Interest Relating to Agenda Items</u></b>	
01.02.10	None.	
<b>3</b>	<b><u>Minutes of the Last Meeting</u></b>	
02.02.10	The Minutes of the last meeting, held on the 1 <sup>st</sup> December 2009, were approved and signed by the Chairman.	
<b>4</b>	<b><u>Matters Concerning South Gloucestershire Councillor, Mr Howard Gawler</u></b>	
	Cllr. Mr Gawler raised the following two issues:-	
03.02.10	The construction of the first stage of the Manor Road to North Road footpath link is progressing after a delay due to bad weather. Some additional drainage works have been necessary by Tanhouse Lane to dispose of surface water that would not drain away. The Chairman reported that he has received numerous complaints regarding the length of time that the work is taking. The need for a continuous road closure has also been questioned. Cllr. Mr Gawler noted the complaints and confirmed that the scheme had originally been planned to take five weeks. In response to an enquiry from the Chairman, Cllr Mr Gawler confirmed that he did not know whether the scheme is on budget.	
04.02.10	South Gloucestershire Council (SGC) has advanced Street Care £325k from next year's budget to deal with the potholes that developed during the recent severe weather. Noted.	
<b>5</b>	<b><u>To Receive the Clerk's Report</u></b>	
05.02.10	Matters contained in the Report relating to non specific Agenda items were noted. The following additional information was also noted and resolutions passed to take the appropriate actions. Report items relating to specific Agenda items were considered later under the relevant item, as appropriate.	
06.02.10	<u>Item 2.</u> Cllrs. were sceptical as to whether the "quick fix" proposals at	

	Winpenny Bridge would be effective.	
07.02.10	<u>Item 3.</u> Cllr. Mr Ellery expressed reservations about the proposed 30mph speed limit, but it was resolved by a majority vote to accept the proposals.	
08.02.10	<u>Item 7.</u> It was resolved not to make another donation to the CAB this year, but possibly make a donation of £50 next year.	
09.02.10	<u>Item 8.</u> The Clerk confirmed that the question of volunteering for litter picking had been included in two recent articles in the “Parish News”. To date no volunteers have come forward to take part in the SGC sponsored “Spring Clean”. Noted.	
10.02.10	<u>Item 13.</u> Doubts were expressed as to whether it makes economic sense to replace the battery in a three year old laptop computer. It was resolved that an estimate should be obtained for replacing the laptop, possibly with a notebook type computer.	Clerk
11.02.10	Landcare has completed the maintenance works in the Woodland (11.11.09). Noted.	
<b>6</b>	<b><u>Other Matters Arising from the Last Minutes Not Elsewhere on the Agenda</u></b>	
12.02.10	<u>Minute 39.12.09.</u> The outstanding pruning works to prevent damage to lorry mirrors near Green Lane is in hand. Noted.	KL
<b>7</b>	<b><u>Planning Matters</u></b>	
	<u>Decisions</u>	
13.02.10	PT09/5706/F – Erection of a bungalow at 1 Berrows Mead. Refused.	
14.02.10	PT09/5493/F - Extensions at Patch Elm Farm, Wotton Road. Approved with conditions, including the protection of the PROW. Noted.	
	<u>New Applications</u>	
15.02.10	PT09/6014/LB – Repairs to roof to incorporate thermal insulation and internal alterations at Bagstone Court Farm. No objections.	
	PT10/0051/F – Extension to accommodate a swimming pool at “The Old Vicarage”, Wotton Road. No objections.	
<b>8</b>	<b><u>Other Correspondence</u></b>	
	In addition to the documents mentioned in the Clerk’s Report or in other Agenda items, or have been circulated to Councillors for perusal, the following other items of correspondence were discussed:-	
16.02.10	Invitation from the NHS to attend a “Transforming Lives Congress” on the 5/02/10. (C)	

17.02.10	An invitation from SGC to attend a consultation workshop on “Open spaces, sport and recreation facilities in your area” on 10/02/10. (C)	
18.02.10	SGC confirmation regarding opportunities to influence plans for a new nuclear power station at Oldbury Power Station. (C)	
19.02.10	An invitation from LINK to attend a meeting of the Parish Council to explain about the LINK. It was resolved to invite a speaker to the Annual Village Assembly in April.	Clerk
20.02.10	Invitation to SGC’s annual conference on anti-social behaviour on 16/02/10. (C)	
21.02.10	Agenda for the Environmental Link Group meeting on 11/02/10. (WM)	
9	<b><u>Finances:-</u></b>	
	<b>a) <u>To Set the Precept for 2010/11</u></b>	
22.02.10	The Precept was set at £10,866.00, the same as the current year.	Clerk
	<b>b) <u>To Approve the Revised Financial Regulations</u></b>	
23.02.10	The proposed amendments were approved.	Clerk
	<b>c) <u>Other Financial Matters</u></b>	
	<u>Received</u>	
24.02.10	£300.00 – Rangeworthy Football Club (Two months).	
25.02.10	£11.98 – National Grid Wayleave payment.	
26.02.10	£290.40 – SGC grant for the work in the Woodland	
	<u>Paid (Excluding VAT where appropriate)</u>	
27.02.10	£611.88 - Clerk’s salary (Two months).	
28.02.10	£650.00 – Mr Ricketts (hedge laying works).	
29.02.10	£220.20 – Paul Tily (Pavilion electrical check and repairs)	
30.02.10	£90.00 – Elite Cleaning UK Ltd (Two months).	
31.02.10	£44.00 – Telewest (Two months).	
32.02.10	£363.00 – Landcare.	
33.02.10	£98.80 – SGC (servicing dog bins)	
34.02.10	It was resolved to accept SGC’s grass cutting quotation (Item 11 of the Clerk’s Report)	Clerk

<b>10</b>	<b><u>The Children's Playground</u></b>  (See Clerk's Report Items 4 and 12)	
35.02.10	<u>Item 4.</u> The various options were discussed, together with one provided by Cllr. Mr Ellery. It was resolved to circulate the catalogues and discuss the matter at the next meeting.	
36.02.10	<u>Item 12.</u> It was resolved to appoint John Hicks to undertake the inspections.	Clerk
37.02.10	A brochure has been received from Notts Sports (UK) Ltd advertising safety surfacing. Cllrs may wish to consider getting an estimate for replacing the safety bark under the swings with a modern safety surfacing. It has already been noted that additional bark will be required in the spring to maintain it at the requisite level. It was resolved to obtain an estimate.	Clerk
38.02.10	Cllr. Mr Livall confirmed that he will continue to cut the grass in the Children's Playground in 2010. Noted with thanks.	
<b>11</b>	<b><u>The Recreation Ground</u></b>  (See Clerk's Report)	
39.02.10	<u>Item 6.</u> Cllr. Mr Somers confirmed that he will not be charging for servicing the boiler in the Pavilion. Noted with thanks.	
40.02.10	Proposals have been received from Rangeworthy Football Club for setting up a floodlit training area in the south-west corner of the Recreation Ground. Cllrs. are asked to consider the proposals, which would be funded by the Club. It was resolved to circulate the proposals and discuss them again at the next meeting.	Cllrs.
<b>12</b>	<b><u>To Consider Possible Uses for the Village Pound</u></b>	
41.02.10	Cllr. Miss Moody suggested that the Pound could possibly be used to set up a youth shelter or to site a plastic recycling bank. It was resolved to investigate the idea of a youth shelter. Cllrs will look at the catalogues being circulated to find possible options. The Clerk confirmed that such a scheme could be financed from the S106 funds. The use of the Pound will also be included in the next article in "Parish News"	Cllrs. Clerk
<b>13</b>	<b><u>Public Question Time</u></b>  None.	
<b>14</b>	<b><u>Councillors' Open Forum</u></b>	
42.02.10	Cllr. Mr Livall noted that the footpath/cycleway on the west side of the main road, to the south of the Memorial Hall, is reducing in width due to encroaching rotting leaves. Cllr. Mr Gawler agreed to take the matter up with Street Care and also ask them to look at the same problem in Manor Road.  Cllr. Mr Ellery raised the following two issues:-	HG

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|----------|--|--------|
| 43.02.10 | The S106 money is mainly being spent on the younger children age group. He is of the opinion that suitable equipment should be provided for older children at a suitable site. It was resolved to look at the catalogues being circulated to seek ideas. The Clerk confirmed that such projects could be funded from the S106 funds. | Cllrs. |
| 44.02.10 | The foul sewer at Bagstone is still over flowing and Cllr. Mr Ellery plans to contact Wessex Water shortly to see if the inlet level into the new diversion sewer can be adjusted. Noted.  | ME     |
| 15       | <b><u>Date of Next Meeting</u></b>   |        |
| 45.02.10 | Tuesday 2 <sup>nd</sup> March 2010 at 7:45pm in the Memorial Hall.   |        |

The meeting closed at 9:20pm.

Signed.....

Date.....

## RANGEWORTHY PARISH COUNCIL

### CLERK'S REPORT FOR THE MEETING ON THE 2<sup>nd</sup> FEBRUARY 2010

(The meeting scheduled for the 5<sup>th</sup> January 2010 was cancelled)

Since the last meeting, on the 1<sup>st</sup> December, all the actions ascribed to the Clerk have been addressed. Progress on those items, together with new issues that have arisen, is now reported as follows:

- 1 South Gloucestershire Council (SGC) started work on the Manor Road footpath extension on the 4<sup>th</sup> January, although the bad weather caused some delays. Details of the road closure, including the diversion routes, were provided in advance. (05.12.09).
- 2 Cllr. Mr Gawler has forwarded details of SGC's "quick fix" proposals for improving traffic safety at Winpenny Bridge (06.12.09)
- 3 The promised final amended draft details of the proposed 30mph speed limit have now been received and passed to Cllrs. for perusal. (11.12.09).

An e-mail has been received from Mr Phil Griffiths of "The Lodge" in Bagstone confirming that he would like to see the proposed limit extended to include Bagstone. This would reduce the damaging effects on his house caused by heavy and speeding traffic.

- 4 Four quotations for "Birds Nest" swings have been obtained (31.12.09). The prices range from £3413.00 to £7404.90 for various designs and material specifications. Details will be available for Cllrs' perusal at the meeting.
- 5 SGC has responded to the Parish Council's concerns regarding the state of the carriageway in New Road (40.12.09). A scheme to resurface the road from the junction with the main road to the end of the houses (No 6) has been included in the 2010/11 programme of works. Whether the work is done will be dependant on the budgetary provision.
- 6 The annual check on the electrical installation in the Pavilion has been completed. Work on the emergency exit sign in the lounge was required, but otherwise all is satisfactory.

Cllr. Mr Somers completed the annual service of the heating system in the Pavilion shortly before the onset of the severe cold weather (35.11.09). To date it appears that the Pavilion has not suffered any damage due to the cold weather.

- 7 The CAB have written to ask whether a further donation might be forthcoming this year or, if not, then in 2010/11. Cllrs. will recall that a donation of £30.00 was made last September.
- 8 Cllrs. will recall that at the last Annual Village Assembly it was noted that the Parish had not taken part in the annual spring clean, sponsored by SGC. It was decided to review the matter in readiness for Spring 2010. SGC have sent details of their sponsorship proposals for 2010 and Cllrs. may wish to review the matter.
- 9 The draft 2010/11 Precept estimates are enclosed for Cllrs' consideration.
- 10 Cllrs. will recall that the Internal Auditor recommended that the Parish Council's Financial Regulations, last revised in March 2003, are reviewed. The present Regulations are based on a

national standard format, with minor changes to suit individual Councils. ALCA have advised that a new national standard is in the process of being prepared but is unlikely to be published in the near future. With this in mind, the present Rangeworthy Parish Council Regulations have been reviewed and found to be still generally satisfactory. However, the following minor change is suggested to reflect the Parish Council's current requirements. Otherwise, it is recommended that the Regulations remain unaltered.

Paragraph 2.1 - Delete "November" and substitute "December".

- 11 SGC has offered to continue to cut the Parish Council owned grassed areas during 2010. The rates, which are 6% higher than in 2009, are as follows:-

Recreation Ground ..... £35.39 per occasion.

Village Hall and various verges..... £67.24 per occasion.

- 12 John Hicks has offered to carry out the Annual Inspection of the Children's Playground for £57.00, which is still the same price as 2001. The next inspection is due in February.
- 13 Cllrs. will recall that three years ago SGC provided a laptop computer, together with various support, to enable Parish Councils and SGC to communicate via the Internet using a Broadband connection. It would appear that the battery in the laptop is nearing the end of its useful life. Initial enquiries suggest that a replacement battery will cost in the region of £100. Cllrs. are requested to authorise the purchase of a replacement battery.
- 14 The following items of correspondence of particular interest or requiring attention before or immediately after the next meeting have been passed to the appropriate Councillor for attention:-
1. PT09/6014/F – Roof works and internal alterations at Bagstone Court Farm (GRD).
  2. PT10/0051/F – Extension to accommodate a swimming pool at the "Old Vicarage", Wotton Road. (GRD)

B R Miller (Clerk)

27<sup>th</sup> January 2010