

## RANGEWORTHY PARISH COUNCIL

### MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE MEMORIAL HALL AT 7:45PM ON TUESDAY 4<sup>th</sup> MAY 2010

#### Those Present

Councillors: Mr G R Dawe (Chairman) Miss W Moody Mr M Ellery Mr D Somers  
Mr K Livall Mr B R Miller (Clerk)

Three members of the public

#### Action

- |          |  |  |
|----------|--|--|
| <b>1</b> | <b><u>Apologies for Absence</u></b>  |  |
|          | None.  |  |
| <b>2</b> | <b><u>Election of Chairman and Vice-Chairman</u></b>   |  |
| 01.05.10 | Cllr. Mr G R Dawe was elected as the Chairman and Cllr. Miss W Moody was elected as the Vice-Chairman.   |  |
| <b>3</b> | <b><u>Declarations of Interest Relating to Agenda Items</u></b>  |  |
| 02.05.10 | None.  |  |
| <b>4</b> | <b><u>Minutes of the Last Meeting</u></b>  |  |
| 03.05.10 | The Minutes of the last meeting, held on the 6 <sup>th</sup> April, were approved and signed by the Chairman.  |  |
| <b>5</b> | <b><u>Matters Concerning South Gloucestershire Councillor, Mr Howard Gawler</u></b>  |  |
| 04.05.10 | No issues were raised for future reference to Cllr. Mr Gawler.   |  |
| <b>6</b> | <b><u>To Receive the Clerk's Report</u></b>  |  |
| 05.05.10 | Matters contained in the Report relating to non specific Agenda items were noted. The following additional information was also noted and resolutions passed to take the appropriate actions. Report items relating to specific Agenda items were considered later under the relevant item, as appropriate.                          |  |
| 06.05.10 | <u>Item 4.</u> The Clerk confirmed that the new padlock is now in place and copies of the key have been given to all relevant parties. Noted.  |  |
| 07.05.10 | The crowns of the trees on the verge by Pool Farm have now been raised (Item 5 of the Clerk's Report for April). Noted.  |  |
| 08.05.10 | The Clerk confirmed that he has asked the Chairman if the meeting dates in the latter part of the summer of 2011 can be changed. The Chairman has agreed to the Council meeting on the 23 <sup>rd</sup> August and not meeting in September, subject to the present Council's approval. It was resolved to approve this arrangement. |  |

7 **Other Matters Arising from the Last Minutes Not Elsewhere on the Agenda**

09.05.10 Minute 07.02.10. The South Gloucestershire Council (SGC) Consultation Response to the proposed introduction of a 30mph speed limit through the village was discussed. It was noted that Morrisons have decided to move their depot from Yate to Bridgwater. It was resolved that there is no need for further comment on the speed limit proposals.

8 **Planning Matters**

Decisions

10.05.10 PT10/0591/PNA – Prior notification of intention to erect an agricultural building at Court Farm – Notification not required. Noted.

New Applications

11.05.10 PT10/0954/O – Erection of three dwellings at “The Conifers”, Wotton Road. The application was circulated for Cllrs’ perusal.

Cllrs.

12.05.10 PK10/0710/F – Construction of a ménage and erection of fencing at land off Limekiln Road. No objection.

Clerk

9 **Other Correspondence**

In addition to the documents mentioned in the Clerk’s Report or in other Agenda items, or have been circulated to Councillors for perusal, the following other items of correspondence were discussed:-

13.05.10 An invitation to a SGC Safe and Strong Parish Matters Event working lunch on 11<sup>th</sup> May. (C)

14.05.10 SGC details of grant applications for Capital grants. (C)

15.05.10 SGC request for the date when the Parish Council will be considering the SGC Core Strategy Pre-Submission Draft. It was resolved that there are no comments to make and SGC will be advised accordingly.

10 **Finances**

a) **To Approve the Parish Council’s Accounts for 2009/10**

16.05.10 It was resolved to approve the Accounts.

b) **Matters Relating to the External Audit of the 2009/10 Accounts**

17.05.10 It was resolved to approve Sections 1 and 2 of the Annual Return, together with the Risk Assessment.

c) **Other Financial Matters**

Received

18.05.10	£150.00 – Rangeworthy Football Club.	
19.05.10	£229.00 – Mrs Mathias (Rental of land next to the Old Post Office).	
20.05.10	£140.00 – Mr C T Cox (Rent for grass keep)	
	<u>Paid (Excluding VAT where appropriate)</u>	
21.05.10	£305.94 - Clerk's salary.	
22.05.10	£119.60 – ALCA subscription.	
23.05.10	£98.80 – SGC (Servicing dog bins)	
24.05.10	£51.30 – John Hicks (Children's Playground inspection)	
25.05.10	£45.00 – Elite Cleaning UK Ltd.	
26.05.10	£19.37 – The Clerk (Replacement padlock plus extra keys and stationery)	
27.05.10	£22.00 – Virgin Media.	
28.05.10	£13.50 – LCR subscription.	
<b>11</b>	<b><u>The Children's Playground</u></b>	
	(See item1 of the Clerk's Report)	
	<b>a) <u>To Consider the Replacement of the Safety Bark</u></b>	
29.05.10	The Clerk reported that the Insurance details have now been received from Phillip Symons.	
	It was resolved to seek more details concerning the lowest bid submitted by Phillip Symons. In particular, the specification of the safety surfacing and details of any similar works completed in the area.	Clerk
	<b>b) <u>Other matters</u></b>	
30.05.10	It was agreed to get quotations for the maintenance works identified in the Inspection Report. (See item 6 of the Clerk's Report for April).	Clerk
31.05.10	The Chairman reported that a car had driven through the boundary hedge, adjacent to the main road, stopping just short of the new metal bench. Incident reference details have been obtained from the Police and the Clerk will be obtaining the details, with a view to claiming the cost of the repair work. It was resolved to arrange to have the fencing and hedge made good as soon as possible.	Clerk
<b>12</b>	<b><u>The Recreation Ground</u></b>	
	<b>a) <u>To Consider the Installation of Floodlights by Rangeworthy Football Club</u></b>	

32.05.10	Cllrs. expressed reservations about the proposals and suggested several alternative options. It was resolved to invite the Rangeworthy Football Club to the next meeting to discuss the matter.	Clerk
<b>b) <u>Other Matters</u></b>		
33.05.10	The Clerk reported that the Horse Chestnut tree by the oil tank needs trimming back clear of the tank and overhead cable. Cllr. Mr Livall agreed to undertake the necessary work.	KL
34.10.10	The Clerk reported that Yate Rangers Football Club has confirmed that it would like to use the Recreation Ground again next year. Rangeworthy Football Club has yet to respond. Noted.	
35.05.10	Cllrs. reviewed the rental for the 2010/11 season and resolved to raise the annual rental charges as follows:-	
	a) The Rangeworthy Football Club annual rental will be increased by £100.00 to £1900.00.	Clerk
	b) The match fees charged to Yate Rangers will be increased by £2.50 to £27.50 for the Under 13s and £37.50 for the Under 16s.	Clerk
<b>13</b>	<b><u>Public Question Time</u></b>	
36.05.10	<p>Mrs Alyson Marsden outlined her concerns about the residents of Latteridge campaigning for a weight limit to be introduced through their village. This would clearly have a very serious effect on the number of lorries passing through Rangeworthy. Mrs Marsden has discussed the matter with the SGC Traffic Management Department. Their Engineer has confirmed that if a weight limit were to be introduced in Latteridge, then Rangeworthy would also have to have a similar weight limit. Mrs Marsden also noted that she had been advised that it was definitely a condition of Morrisons Planning Approval that the routing of traffic through Rangeworthy should be controlled. She also confirmed that Steve Webb MP has been made fully aware of her concerns.</p> <p>The Chairman confirmed that the Parish Council fully supported her concerns and actions. In the Chairman's opinion, if a programme of remedial work was carried out in Latteridge this could become the preferred lorry route. Latteridge does not have a school, a Pub and numerous side turnings as is the case in Rangeworthy.</p> <p>It was resolved that, notwithstanding Morrisons' future departure from Yate, a letter should be written reminding them of their Planning obligations.</p>	Clerk
37.05.10	Mr Lucioli reported that he has concerns about the Planning Application at "The Conifers" (11.05.10). The trees on the site are not shown on the Planning Application drawings and he fears that they might be removed if permission is granted. The Chairman advised Mr Lucioli to contact Mr Chris Wright, the SGC Tree Officer, who would certainly be willing to visit the site and meet Mr Lucioli.	
<b>14</b>	<b><u>Councillors' Open Forum</u></b>	

38.05.10 Cllr. Mr Livall asked whether there are any details available about a proposed wind farm on the border of Rangeworthy and Tytherington. No information was available at the meeting.

Cllr. Mr Somers raised the following two issues:-

39.05.10 The cats eyes have still not been replaced on the recently repaired section of the B4058 running northwards from the Iron Acton By-Pass. They are particularly needed by the telephone exchange. Noted.

40.05.10 The surfacing to the Parish Council owned car park is deteriorating and needs resurfacing. It was resolved to get three quotations for undertaking the work to an appropriate specification.

Clerk

Cllr. Mr Ellery raised the following three issues:-

41.05.10 Wessex Water has recently lowered the weir at the junction of the old foul sewer and the new diversion sewer in Bagstone. This will have the effect of making the diversion sewer the main sewer and the old one, running northwards, will become the secondary sewer. Cllr. Mr Ellery speculated that the old sewer may now become prone to silting. Wessex Water has found that a lot of surface water is still running through the sewers, even though sealing works were carried out several years ago. Noted.

42.05.10 The stones on the verge by “The Coverts” in New Road are still in place and presenting a hazard (12.12.09). It was resolved to contact SGC again on the matter.

Clerk

43.05.10 He is greatly concerned that parents are still crossing the road with their children on the blind bend by the Rose and Crown PH. Parents seem to be ignoring warnings given to them by various parties. Noted.

The Chairman raised the following two issues:-

44.05.10 The post box in Bagstone is in a poor state of repair and needs, at the very least, painting. It was resolved to write to the Post Office on the matter.

Clerk

45.05.10 The vandalised telephone box in Bagstone needs attention. It was resolved to write to BT on the matter.

Clerk

**15 Date of Next Meeting**

46.05.10 Tuesday 8<sup>th</sup> June at 7:45pm in the Memorial Hall.

The meeting closed at 9:10pm.

Signed.....

Date.....

## RANGEWORTHY PARISH COUNCIL

### CLERK'S REPORT FOR THE MEETING ON THE 4<sup>th</sup> MAY 2010

Since the last meeting, on the 6<sup>th</sup> April, all the actions ascribed to the Clerk have been addressed. Progress on those items, together with new issues that have arisen, is now reported as follows:

- 1 Sutcliffe Play have advised that they hope to install the new Nest swing in the Children's Playground on the 24<sup>th</sup> May (35.03.10)

Sutcliffe Play has agreed to reduce their quotation for replacing the safety bark to £4750.00, if the work is done at the same time as the Nest swing installation. This is a reduction of £435.00 from their first quotation (33.04.10). A third quotation has been received from Phillip Symons Playground Installations, a firm recommended by Cllr. Mr Ellery. This third quotation is the lowest, but to date the firm has not provided any information about its work and experience so that its suitability can be assessed.

- 2 The boundary hedge at the back of the Recreation Ground car park has recently been neatly cut back and the arisings carefully spread out along the base of the hedge. Cllrs. may care to consider whether the debris should be removed.
- 3 Mr Needham, of 4 Audley Close has reported that he and his wife, together with several neighbours, are being affected by a dog continuously barking in one of the other properties in the Close. He has taken the matter up with South Gloucestershire Council (SGC) who appear to be doing their best to abate the nuisance.
- 4 The padlock on the gate to the Woodland appeared to have seized up. Cllr. Mr Livall has cut the padlock off and a replacement padlock is being fitted, with copy keys distributed to all relevant parties. SGC were unable to cut the grass on the Recreation Ground for several weeks, but have now been able to resume cutting.
- 5 The grass has been cut on the Woodland rides for the first time this season, presumably by Mr Brittan.
- 6 The internal audit of the Parish Council's Accounts for 2009/10 is due to take place on the 5<sup>th</sup> May. After this, the Accounts will be sent to Mazars for the external audit. Cllrs. are asked to approve the following as part of the external audit process, copies of which are attached:-
  1. Sections 1 and 2 of the Annual Return.
  2. The Parish Council's annual risk assessment.
- 7 The following items of correspondence of particular interest or requiring attention before or immediately after the next meeting have been passed to the appropriate Councillor for attention:-

None.

B R Miller (Clerk)

28<sup>th</sup> April 2010