

**RANGEWORTHY PARISH COUNCIL**

**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN  
THE MEMORIAL HALL AT 7:45PM ON TUESDAY 10<sup>th</sup> MAY 2011**

Those Present

Councillors: Mr G R Dawe          Miss W Moody          Mr D Somers          Mr K Livall  
Mr B R Miller (Clerk)

Mr Howard Gawler – South Gloucestershire Councillor  
Five members of the public

**Public Question Time**

Prior to the start of the formal meeting of the Parish Council, as detailed in the Agenda, members of the public were invited to raise any matters concerning the Parish.

A.05.11	Mr Dennis Lucioli asked whether South Gloucestershire Council (SGC) had concluded their review of the future Planning position of the depot, currently being used by Morrisons, when it is vacated (B.04.11). Cllr. Mr Gawler reported that it will be about a month before a decision is made. Noted.  Mr Barrie Purnell raised the following two issues:-	
B.05.11	Has SGC assessed the strength of Horse Brook Bridge in New Road (07.04.11)? Noted.	
C.05.11	Can another lorry count be conducted in New Road to confirm the apparent increased number of lorries using the road, particularly when children are going to and from school? Cllr. Mr Gawler agreed to ask SGC to undertake a count.  Mr Paul Adams raised the following two issues:-	HG
D.05.11	What happened to the S106 money from the Kings Field development that was allocated for traffic calming measures in New Road? The new good quality surfacing is encouraging speeding. Cllr. Mr Gawler confirmed that he will investigate.	HG
E.05.11	The stile on the footpath from the Recreation Ground to Green Lane is broken and ideally needs replacing with a kissing gate. Cllr. Mr Gawler agreed to take the matter up with SGC.  Mr Tony Clements raised the following two issues:-	HG
F.05.11	As he said at the Annual Village Assembly, all the footpaths in the Parish need to be walked to identify any access problems. Cllr. Mr Dawe confirmed the routes are being divided up between the Cllrs. and will be checked over the coming months. Mr Clements offered to help with the work. Noted with thanks.	Cllrs.
G.05.11	The work recently carried out at the new Gypsy and Traveller site at Hall End does not comply with the specified Planning conditions. There are, for example, no signs of any drains for surface water or sewage. Mr Barrie Purnell confirmed	

Mr Clements' comments and reported that he had taken the matter up with SGC. The latter had assured Mr Purnell that all the conditions had been met. Cllr. Mr Gawler reported that SGC's Planning Enforcement Officers are currently investigating. He noted that there are rumours that the site may be used as a winter storage site for fairground equipment, rather than a five pitch gypsy and traveller site. This would require a new Planning Application for it to become an industrial site. If approved, it would cancel the earlier approval for a gypsy and traveller site. In his opinion SGC would not approve such a change. Noted.

The formal meeting of the Council then commenced as follows:-

**Action**

<b>1</b>	<b><u>Apologies for Absence</u></b>	
	None	
<b>2</b>	<b><u>Election of Chairman and Vice-Chairman</u></b>	
01.05.11	Cllr. Mr G R Dawe was elected as the Chairman and Miss W Moody was elected as the Vice-Chairman.	
<b>3</b>	<b><u>Declarations of Interest Relating to Agenda Items</u></b>	
02.05.11	None	
<b>4</b>	<b><u>Minutes of the Last Meeting</u></b>	
03.05.11	The Minutes of the last meeting, held on the 5 <sup>th</sup> April, were approved and signed by the Chairman.	
<b>5</b>	<b><u>Matters Concerning South Gloucestershire Councillor, Mr Howard Gawler</u></b>	
04.05.11	The Chairman welcomed Cllr. Mr Gawler back as the newly elected Cllr. for South Gloucestershire Council. He hoped that Mr Gawler would continue to represent the interests of the Parish in an impartial manner.  Cllr. Mr Gawler raised the following three issues:-	
05.05.11	SGC has confirmed that the weight limit on Horse Brook Bridge in New Road had once been 10tons. They have however now confirmed that it can safely take 40t lorries. The Chairman asked for a copy of the assessment report which Cllr. Mr Gawler agreed to try and obtain.	HG
06.05.11	Cllr. Mr Gawler has asked for a strength assessment to be carried out on the bridge over the railway in Limekiln Road. Noted.	HG
07.05.11	Following the recent elections, the Cabinet and Committees are currently being organised. The Chairman asked that the reinstatement of the S52 Agreement, relating to the Morrisons depot, be progressed as quickly as possible. Once this is done a proper consultation can take place with all interested parties.	HG

08.05.11	<p>Cllr. Mr Somers asked what progress had been made regarding the suspected sub-standard 30mph signs (08.04.11). In his opinion, they need to be illuminated and repeater signs are required. There is not sufficient street lighting to avoid the need for such signs. In other similar areas there were no such shortcomings and in his opinion the scheme had been done “on the cheap”. Cllr. Mr Gawler agreed to chase up SGC.</p>	HG
<p>The Chairman raised the following two issues:-</p>		
09.05.11	<p>He suggested that advance red road markings on the approaches to the 30mph speed limit in New Road would draw drivers’ attention the limit.</p>	
10.05.11	<p>Are there any results from the flashing speed limit sign on the main road? Cllr. Mr Gawler confirmed that some limited results are available, but a fuller set of results should be available soon. Noted.</p>	HG
<b>6</b>	<p><b><u>To Receive the Clerk’s Report</u></b></p>	
11.05.11	<p>Matters contained in the Report relating to non specific Agenda items were noted. The following additional information was also noted and resolutions passed to take the appropriate actions. Report items relating to specific Agenda items were considered later under the relevant item, as appropriate.</p>	
12.05.11	<p><u>Item 1.</u> It was resolved to seek residents’ views on the position of Public Question Time in the next article in “Parish News”.</p>	Clerk
13.05.11	<p><u>Item 7.</u> The Clerk reported that Mr Brittan has written to the Council advising that he will no longer be cutting the grass rides in the Woodland. It was resolved to write to Mr Brittan and thank him for his past work. In addition, it was resolved to ask SGC to meet Cllr. Miss Moody on site to give a quotation for taking over the cutting of the rides.</p>	Clerk Clerk WM
14.05.11	<p>The Clerk confirmed that Nexcen has completed the installation of the Toshiba laptop computer and also provided and installed the mono laser printer (11.04.11). Nexcen took the defective Dell laptop and credited the Parish Council £50.00. Noted.</p>	
<b>7</b>	<p><b><u>Other Matters Arising from the Last Minutes Not Elsewhere on the Agenda</u></b></p>	
<p>None.</p>		
<b>8</b>	<p><b><u>Planning Matters</u></b></p>	
<p><u>Decisions</u></p>		
<p>None.</p>		
<p><u>New Applications</u></p>		
15.05.11	<p>PT11/1065/F – Conversion of the garage at 12A Kings Field to living accommodation. Cllr. Miss Moody raised the following three objections:-</p>	

1. The proposal will have a detrimental effect on the symmetry of the whole building.
2. The already inadequate parking facilities in the development will be adversely affected.
3. The Planning Approval for the initial part of the development was conditional on garages not being allowed to be converted into living accommodation. This condition should apply to this application.

Cllr. Mr Somers objected on the grounds that the extra living accommodation could lead to greater occupancy of the property, with an even greater adverse effect on parking availability. If the Application is approved, it should be conditional that the converted garage not being used as a bedroom.

It was resolved to object to the Planning Application.

Clerk

16.05.11 PK11/1384/F – Erection of a detached replacement dwelling with access and associated works at “Rock View”, Engine Common Lane.

Cllr. Miss Moody declared an interest and took no further part in the consideration of the application.

It was resolved to look at the application on-line and let the Clerk know of any comments that need to be made.

Cllrs.

## 9 **Other Correspondence**

In addition to the documents mentioned in the Clerk’s Report or in other Agenda items, or have been circulated to Councillors for perusal, the following other items of correspondence were discussed:-

17.05.11 Notice from National Grid that the overhead line across the Woodland will be inspected before the end of the year. Noted.

18.05.11 A letter of thanks from Victim Support for the donation of £30.00. Noted.

19.05.11 An e-mail from Valentina Harbord asking about the provision of allotments in the Parish. It was resolved to reply giving the legal position regarding the provision of allotments.

Clerk

20.05.11 An e-mail from Mr Patrick Dixon, of Limekiln Road, objecting to the Parish Council’s decision to try and get lorries going to the units in Limekiln Road away from New Road. It was resolved to advise Mr Dixon that his comments have been noted.

Clerk

## 10 **Finances:-**

### a) **To Approve the Parish Council’s Accounts for 2010/11**

21.05.11 It was resolved to approve the Accounts.

### b) **Matters Relating to the External Audit of the 2010/11 Accounts**

22.05.11 It was resolved to approve Sections 1 and 2 of the Annual Return, together with the Risk Assessment.

**c) Other Financial Matters**

Received

23.05.11 £158.33 – Rangeworthy Football Club.

24.05.11 £1978.37 – VAT refund for 2010/11.

Paid (Excluding VAT where appropriate)

25.05.11 £318.09 - Clerk's salary.

26.05.11 £45.00 – Elite Cleaning SW Ltd.

27.05.11 £22.00 Virgin Media.

28.05.11 £194.17 – Nexcen (Balance for the provision of a Toshiba laptop and software).

29.05.11 £1082.23 – Aon Ltd – renewal of the Parish Council's Insurance Policy.

**11 The Children's Playground**

30.05.11 Cllr. Miss Moody reported that she had found a BBQ, rug and some food in the playground. The items were subsequently removed by persons unknown. It was resolved to provide a sign banning BBQs to protect both young children and the new plastic safety surfacing.

Clerk

31.05.11 Cllr. Mr Livall reported that he had resumed grass cutting in the Playground. Noted with thanks.

**12 The Recreation Ground**

(See items 2, 3, 8 to 11 of the Clerk's report)

32.05.11 Item 2. Cllr. Mr Somers reported that a group of unknown players were using one of the goals on the northern pitch last Sunday, having first deployed their own net. On other occasions proper games are being played. It was resolved to try and identify these unknown players.

Cllrs.

33.05.11 Cllr. Mr Somers noted that an individual is using the ground for golf practice. It was resolved to take no action, as long as it is done in a responsible manner.

34.05.11 Item 3. It was noted that the goal that was not broken is again being used. It was resolved to allow this to continue.

KL

35.04.11 Item 8. Cllr. Mr Livall agreed to trim the hedges flanking the footpath. Noted with thanks.

Clerk

36.05.11 Items 9 and 11. It was resolved to get a quotation from Elite Cleaning SW Ltd for undertaking the work. It was also resolved to write to both teams using the

Pavilion about the mud on the walls. They will be warned that their rental will be increased if the Council has to spend any more money cleaning the mud off the Pavilion walls.

37.05.11 Item 10. It was resolved to seek a quotation from SGC for repairing the goal mouths.

Clerk  
WM

**13** **Councillors' Open Forum**

38.05.11 Cllr. Miss Moody confirmed that she has completed the SGC performance questionnaire regarding the recent "Spring Clean". Noted.

Cllr. Mr Livall reported on the following two areas of work that he has undertaken:-

39.05.11 He has sprayed the Village Pound and will shortly be treating the woodwork (34.04.11). Noted with thanks.

KL

40.05.11 He will shortly be cutting the base stems of the ivy growing over the bus shelter by the "Rose and Crown" PH and also sweep out the accumulated debris (33.04.11). Noted with thanks.

KL

41.05.11 The Chairman thanked fellow Councillors for coming onto the Council for another term of working for the village.

**14** **Date of Next Meeting**

42.05.11 Tuesday 7<sup>th</sup> June 2011 at 7:45pm in the Memorial Hall.

The meeting closed at 9:05pm.

Signed.....

Date.....

## RANGEWORTHY PARISH COUNCIL

### CLERK'S REPORT FOR THE MEETING ON THE 10<sup>th</sup> MAY 2011

Since the last meeting, on the 5<sup>th</sup> April, all the actions ascribed to the Clerk have been addressed. Progress on those items, together with new issues that have arisen, is now reported as follows:

- 1 Mr Barrie Purnell has formally requested that Public Question Time is moved towards the end of the Parish Council meeting, as it used to be until the start of this year (D.04.11)
- 2 Yate Rangers Football Club has reported that they have only used the northern pitch on two occasions on a Sunday (29.04.11). On the basis of Cllr. Mr Somers observations, Cllrs. might decide that it would be appropriate to find out who is actually using the northern pitch on Sunday mornings.
- 3 The 5-a-side goals have been removed from the main area of the Recreation Ground and placed next to the store (30.04.11).
- 4 Network Rail has removed the tyres on the bridge embankment in Lime Kiln Road (35.04.11)
- 5 South Gloucestershire Council (SGC) has included the repairs to the scoured bridge abutments in Green Lane in this summer's programme of works (37.04.11)
- 6 SGC has placed the problems with the barbed wired gates opposite "Kites Nest" in their Task Register (38.04.11)
- 7 The grass rides in the Woodland are starting to look untidy and need a trim. Cllrs. may wish to get an estimate from SGC for cutting the rides.
- 8 The hedges flanking the footpath leading from the main road to the Recreation Ground need trimming back.
- 9 Cllrs. attention is drawn to the muddy state of the Pavilion walls, both inside and outside. Cllrs. may wish to seek a quotation from Elite Cleaning SW Ltd for cleaning them down.
- 10 Yate rangers have requested that the goal mouths are repaired during the summer.
- 11 Cllrs. may wish to review the hire rental for the Recreation Ground for the 2011/12 season. The rental was increased last year for the 2010/11 season.
- 12 Cllr. Miss Moody has agreed to distribute the SGC bags for collecting cardboard for re-cycling, which are due to be delivered next month.
- 13 Mr Barrie Purnell has formally expressed an interest in being co-opted onto the Parish Council to fill the vacant seat. The Statutory Notice of a vacancy has been posted on the notice board.
- 14 The following items of correspondence of particular interest or requiring attention before or immediately after the next meeting have been passed to the appropriate Councillor for attention:-
  - a) PT11/1065/F – Garage conversion to living accommodation at 12A Kings Field. (GRD)

B R Miller (Clerk)

4<sup>th</sup> May 2011